

**AGENDA
REGULAR SESSION
HIGHLAND CITY COUNCIL
HIGHLAND CITY HALL
1115 BROADWAY
MONDAY, OCTOBER 20, 2025
6:30 PM**

NOTE: This is an in person meeting. However, anyone wishing to monitor the meeting via phone may do so by following the instructions on page 3 of this agenda.

CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE:

MINUTES:

- A. **MOTION** – Approve Minutes of October 6, 2025 Regular Session (attached)
- B. **MOTION** – Approve Minutes of October 6, 2025 Executive Session (attached)

PUBLIC FORUM:

- A. Citizens' Requests and Comments:
 - 1. Annual Lighted Christmas Parade – Special Event Application – Amendment Request – Taylor Sheely, Representative (attached)
 - 2. First Congregational Church Fall Festival – Special Event Application – Jim Burgett, Representative (attached)

Anyone wishing to address the Council on any subject may do so at this time. Please come forward to the podium and state your name. Per Ordinance No. 3299, please limit your comments to 4 minutes or less.

B. Requests of Council:

C. Staff Reports:

NEW BUSINESS:

- A. **MOTION** – Approve Mayor's Reappointments of Jacob Rose and Jeffrey Menz to the Historical Commission (attached)
- B. **MOTION** – Award Bid # E-14-25, for Purchase of 7 – 75 kVA Padmount Distribution Transformers (attached)
- C. **MOTION** – Approve Notice of Municipal Letting, Bid # PR-15-25, for Spindler Pickleball Courts (attached)
- D. **MOTION** – Bill #25-108/RESOLUTION Accepting IMLRMA Renewal of Property, Casualty, and Worker's Compensation Insurance Coverage for 2026 (attached)
- E. **MOTION** – Bill #25-109/ORDINANCE Amending Chapter 6, of the Code of Ordinances, City of Highland, Alcoholic Liquor, to Increase the Number of C Liquor Licenses to Five (attached)

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- F. **MOTION** – Bill #25-110/RESOLUTION Issuing a “C” Liquor License to TruBuy Market, Inc., Pursuant To Chapter 6, of the Code of Ordinances, City of Highland, Entitled Alcoholic Liquor (attached)
- G. **MOTION** – Bill #25-111/ORDINANCE Declaring Personal Property of the City of Highland, Illinois, Surplus and Authorizing its Sale and/or Disposal, Including Items from Highland Communication Services (attached)
- H. **MOTION** – Bill #25-112/RESOLUTION Waiving Customary Bidding Procedures for Purchase of a New Dump Truck Body Equipment for Street and Alley Division Pursuant to Sourcewell Pricing (attached)
- I. **MOTION** – Bill #25-113/RESOLUTION Approving Application and Awarding Certain Financial Incentives Under the City of Highland Façade Improvement Program to Myrtle & Grace Boutique for 823 Main St., Highland, Illinois (attached)
- J. **MOTION** – Bill #25-114/ORDINANCE Declaring Personal Property of the City of Highland, Illinois, Surplus and Authorizing its Sale and/or Disposal, Including a 2015 Dodge Charger SUV(attached)

REPORTS:

- A. **MOTION** – Accepting Expenditures Report #1300 for Oct. 4, 2025 through Oct. 17, 2025 (attached)

EXECUTIVE SESSION:

The City Council may conduct an Executive Session pursuant to the Illinois Open Meetings Act, only after citing exemptions allowing such meeting.

ADJOURNMENT:

Continued



Anyone requiring accommodations, provided for in the Americans with Disabilities Act (ADA), to attend this public meeting, please contact Jackie Heimbürger, ADA Coordinator, by 9:00 AM on Monday, October 20, 2025.

BE ADVISED this is a public meeting conducted in accordance with Illinois state law and may be recorded for audio and video content. City reserves the right to broadcast or re-broadcast the content of this meeting at City's sole discretion. City is not responsible for the content, video quality, or audio quality of any City meeting broadcast or re-broadcast.

Directions for Public Monitoring of Highland City Council Meetings:

The City of Highland is providing the following phone number for use by citizens to call in just before the start of this meeting:

618-882-5625

Once connected, you will be prompted to enter a conference ID number.

Conference ID #: 867900

This will allow a member of the public to hear the city council meeting.

Note: This is for audio monitoring of the meeting, only. Anyone dialing in will not be able make comments.

Anyone wishing to address the city council on any subject during the Public Forum portion of the meeting may submit their questions/comments in advance via email to cflake@highlandil.gov or, by using the citizens' portal on the city's website found here: https://www.highlandil.gov/citizen_request_center_app/index.php.

Any comments received prior to 3:00 PM on the day of the meeting, will be read into the record.